

# SIT40313

## Certificate IV in Hospitality



This qualification reflects the role of skilled operators who use a broad range of hospitality skills combined with sound knowledge of industry operations. They operate independently or with limited guidance from others and use discretion to solve non-routine problems. Many individuals have supervisory responsibilities and plan, monitor and evaluate the work of team members.



NATIONALLY RECOGNISED  
TRAINING

### Entry Requirements

There are no entry requirements.  
Must be employed in a relevant position if undertaking through a traineeship program.

### Course Requirements

21 units of competency are required to complete this qualification, including 10 core units and 11 elective units. This qualification has a 36 month term for full-time employees.

### Recommended course structure\*

Code	Title	Core/Elective
BSBDIV501A	Manage diversity in the workplace	Core
SITHIND301	Work effectively in hospitality service	Core
SITXCCS401	Enhance the customer service experience	Core
SITXCOM401	Manage conflict	Core
SITXFIN402	Manage finances within a budget	Core
SITXFSA101	Use hygienic practices for food safety	Core
SITXHRM301	Coach others in job skills	Core
SITXHRM402	Lead and manage people	Core
SITXMGT401	Monitor work operations	Core
SITXWHS401	Implement and monitor work health and safety practices	Core
SITHFAB202	Operate a bar	Elective
SITHFAB204	Prepare and serve espresso coffee	Elective
SITHFAB303	Prepare and serve cocktails	Elective
SITHFAB307	Provide table service of food and beverage	Elective
SITXFSA201	Participate in safe food handling practices	Elective
SITXFSA202	Transport and store food	Elective
SITXHRM401	Roster staff	Elective
SITXMPR403	Plan and implement sales activities	Elective
SITXWHS301	Identify hazards, assess and control safety risks	Elective
SITHFAB309	Provide advice on food	Elective
SITHACS101	Clean premises and equipment	Elective

\*Please speak to one of our Training Consultants about alternative units available.

### Pathways

After achieving this qualification, individuals may progress to a range of Diploma level qualifications within the Tourism, Travel and Hospitality Training Package.

MAR-SIT40313 V1. 6/05/14

## Job Roles

Possible job roles in this qualification are;

- bar supervisor or team leader
- duty manager
- food and beverage supervisor or team leader
- front office supervisor
- team leader
- housekeeping supervisor
- gaming supervisor
- reservation analyst
- shift manager

Further details on Qualifications and Job Pathways are available from Australian Apprenticeships Training Information Service website: [www.aatinfo.com.au](http://www.aatinfo.com.au), click on Search then select your State and Industry.

Call Access Group Training  
today

Phone: 1300 784 408

Fax: 02 6884 4478

Email: [admin@agt.edu.au](mailto:admin@agt.edu.au)

[www.agt.edu.au](http://www.agt.edu.au)

Australian  
Qualifications  
Framework

