

# Middle Manager Skills

Course Duration: 1 Day



## Course Overview

Traditionally middle managers make up the largest managerial layer in an organisation. The Middle Manager is responsible to those above them and those below them. They head a variety of departments/business units and projects. In order for a company to operate smoothly it is essential that those in middle management be committed to the goals of the organisation and understand how to effectively execute these goals.

It is crucial for businesses to focus on these essential managers and provide them with the opportunities to succeed. No matter the organisation's structure or size, it will benefit from employing well-trained middle managers. Having a middle manager understand their role in the organisation is very important. They are in communication with a very large percentage of the company and will have a large impact throughout the organisation.

### Workshop Objectives:

- Define management
- Understand ethics in the workplace
- Manage information and make decisions
- Be familiar with the control process
- Use organisational strategies to facilitate change
- Create structures and processes to manage teams
- Manage as a leader



## Further information

For further information about this course please contact an AGT Learning & Development Consultant on 1300 784 408

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