

UNIT SELECTIONS

SIT20316 Certificate II in Hospitality

LEARNER'S NAME: _____ DATE: ____/____/____

Delivery method: Work-based Classroom blended Online / Distance blended

Resource type: Online: Student has access to a computer/laptop and the Internet
OR
 Paper-based: Only available upon special request (e.g. no computer/Internet etc.)

Computer skills: Beginner Intermediate Advanced

PREREQUISITES

There are no prerequisites for entry into this course.

There are some individual units of competency that require the learner to successfully complete prerequisite unit/s prior to commencing their selected unit. Prerequisites are identified by the number/s at the end of the unit name. The corresponding prerequisite units can be found at the end of this document under *Prerequisites*.

QUALIFICATION RULES

12 units are required for this qualification; consisting of:

- 6 core units and
- 6 elective units, consisting of:
 - 1 unit must be selected from Group A
 - 3 units must be selected from Group B
 - 2 units may be selected from Group B, elsewhere in the SIT Training Package, or from any other relevant current qualification on Access Group Training's scope.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

CORE UNITS: The 6 units below are compulsory:

- ✓ BSBWOR203 Work effectively with others
- ✓ SITHIND002 Source and use information on the hospitality industry
- ✓ SITHIND003 Use hospitality skills effectively
- ✓ SITXCCS003 Interact with customers
- ✓ SITXCOM002 Show social and cultural sensitivity
- ✓ SITXWHS001 Participate in safe work practices

SIT20316 Certificate II in Hospitality: Unit Selections

ELECTIVE UNITS:

Group A

Please select **1** unit from the below electives:

- SITHIND001 Use hygienic practices for hospitality service
- SITXFSA001 Use hygienic practices for food safety ***

Group B

Please select **5** units from the below electives:

Accommodation Services

- SITHACS001 Clean premises and equipment
- SITHACS003 Prepare rooms for guests

Communication and teamwork

- BSBCMM201 Communicate in the workplace

Commercial Cookery and Catering, and Kitchen Operations

- SITHCCC002 Prepare and present simple dishes¹
- SITHCCC003 Prepare and present sandwiches¹
- SITHCCC006 Prepare appetisers and salads¹
- SITHKOP001 Clean kitchen premises and equipment¹

Environmental Sustainability

- BSBSUS201 Participate in environmentally sustainable work practices

Food and Beverage

- SITHFAB001 Clean and tidy bar areas¹
- SITHFAB002 Provide responsible service of alcohol
- SITHFAB003 Operate a bar^{1,2}
- SITHFAB004 Prepare and serve non-alcoholic beverages¹
- SITHFAB005 Prepare and serve espresso coffee¹
- SITHFAB007 Serve food and beverage ¹

Food Safety

- SITXFSA002 Participate in safe food handling practices ***

** Note where both units SITXFSA001 (Group A) and SITXFSA002 are completed the NSW Food Authority's Food Safety Supervisor certificate can be issued at an additional cost.*

PREREQUISITES

1. SITXFSA001 Use hygienic practices for food safety
2. SITHFAB002 Provide responsible service of alcohol
3. SITHGAM001 Provide responsible gambling services

SIT20316 Certificate II in Hospitality: Unit Selections

Office Use only:

Resource: Futura Group Resources

**** Other possible elective unit choices available**

Accommodation Services

- SITHACS002 Provide housekeeping services to guests
- SITHACS004 Launder linen and guest clothes
- SITHACS005 Provide porter services
- CPPCLO2001A Maintain hard floor surfaces
- CPPCLO2004A Maintain carpeted floors
- CPPCLO2009A Clean glass surfaces
- CPPCLO2010A Clean ceiling surfaces and fittings
- CPPCLO2017A Clean wet areas
- CPPCLO2035A Maintain cleaning storage areas

Food and Beverage

- SITHFAB006 Provide room service ¹

Client and Customer Service, and Sales

- SITXCCS002 Provide visitor information

Communication and teamwork

- SITXCOM001 Source and present information

Gaming

- SITHGAM001 Provide responsible gambling services
- SITHGAM002 Attend gaming machines³
- SITHGAM003 Operate a TAB outlet³
- SITHGAM004 Conduct Keno games³

Inventory

- SITXINV001 Receive and store stock