

Presentation Skills

Course Duration: 1 Day



Course Overview

Many studies have found that public speaking is the number one fear amongst many people, outranking flying, snakes, insects, and sometimes even death. Ironically, it is also one of the skills that can make or break a person's career. Learners will be provided a strong set of skills that will complement and build upon their current presentation skill set.

The Presentation Skills course will give participants a range of presentation skills that will make speaking in public less terrifying, more enjoyable and considerably more effective. This workshop includes topics that participants can look forward to including: creating a compelling program, using various types of visual aids, and engaging the audience.

Workshop Objectives:

- Perform a needs analysis and prepare an outline
- Select presentation delivery methods
- Practice verbal and non-verbal communication skills
- Knock down nervousness
- Develop and use flip charts with color
- Create targeted PowerPoint presentations
- Describe how video and audio enhance a presentation and list criteria for determining what types to use
- Enrich the learning experience with humor, questions, and discussion



Further information

For further information about this course please contact an AGT

Learning & Development Consultant on 1300 784 408.

A full list of courses can be found at www.agt.edu.au